

Rubric  
Santa Answers

Heading	+10	_____
Greeting	+5	_____
Body	+30	_____
Closing	+5	_____
Signature	+5	_____
Correctly use word processing program	+5	_____
Add a Christmas graphic	+5	_____
Five declarative sentences, one exclamatory, and one imperative sentence punctuated correctly	+35	_____
Total Grade		_____